

## Editing a news item

1. Click on the **Content** tab. The **News item administration** screen should now be displayed.

ADMINISTERING DMNEWS OBJECTS									
60 items									
Object Status All									
Filter: createdby 💽 Matches Exactly 💽 Order: datetimecreated						Page 1 v of 4 🕈			
Select B	Edit	View	Stats	Label	Status	Last updated	Ву	Publish Date	
				FarCry v2.3 Released	approved	08-Mar-2005	modius	07-Feb-2005	
	Ø		Edit bu	y v2.3 Release Candidate Av. item title	draft	07-Feb-2005	brendan	22-Dec-2004	
	2			Farcry v2.3 Alpha Released (i18n version)	approved	04-Aug-2004	brendan	04-Aug-2004	
	Ø			FarCry v2.2 Released	approved	26-Jul-2004	brendan	26-Jul-2004	
	Ø			FarCry Technology Whitepaper	approved	14-May-2004	modius	14-May-2004	
	2			PLP's Demystified	approved	05-May-2004	daniela	04-May-2004	
	2			Integrating FuseTalk with FarCry	approved	27-Apr-2004	brendan	27-Apr-2004	
	2			FarCry v2.1.1 Released	approved	23-Apr-2004	brendan	23-Apr-2004	
	2			Active Directory Integration	approved	12-Mar-2004	brendan	12-Mar-2004	
	2			FarCry User Group meeting a great success!	approved	27-Feb-2004	brendan	27-Feb-2004	
	2			FarCry User Group Meeting at MXDU	approved	17-Feb-2004	brendan	17-Feb-2004	
	2			Database Indexing Strategies for FarCry	approved	05-May-2004	brendan	06-Feb-2004	
	Ø			New FarCry walkthrough - extending core components	approved	22-Jul-2004	brendan	05-Feb-2004	
	2			Categorisation/Keywords	approved	03-Feb-2004	gary	03-Feb-2004	
	Ø			Nav Aliases Exposed	approved	30-Jan-2004	gary	30-Jan-2004	
Add         Delete         Request Approval         Approve         Send to Draft         Dump									
Restrict By Categories News administration screen									

News administration screen

- 2. Either click on the News item title or the Edit button ( $\square$ ) to launch the News Item wizard.
- 3. Go through the wizard and edit the details as necessary.